



# State Hygienic Laboratory

*The University of Iowa*



## Request to Stop Receiving Mailed Test Results

### Request to Stop Receiving Mailed Test Results

***Your organization must have access to the SHL Web Portal BEFORE an authorized representative can request to stop receiving mailed test results. This action will stop ALL test results from being mailed to your organization regardless of the type of testing, ordering healthcare provider, or environmental sample collector. If you would like an SHL Web Portal account, phone 319-335-4358 or e-mail [SHL-WebPortalSupport@uiowa.edu](mailto:SHL-WebPortalSupport@uiowa.edu).***

*By submitting this form, you are agreeing that staff from your organization will retrieve SHL laboratory test results through their SHL Web Portal accounts. Test results will no longer be mailed.*

*To ensure legibility, please type all requested information. Please email the completed form to the State Hygienic Laboratory at [SHL-WebPortalSupport@uiowa.edu](mailto:SHL-WebPortalSupport@uiowa.edu).*

### Organization Information

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ ext. \_\_\_\_\_

### Authorizing Representative Information

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ ext. \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*For questions or concerns, phone 319-335-4358 or e-mail [SHL-WebPortalSupport@uiowa.edu](mailto:SHL-WebPortalSupport@uiowa.edu).*

**SHL USE ONLY**

SHL Organization # \_\_\_\_\_

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